

This Agreement defines the terms and conditions under which **Lake Ploenta, LLC** (hereinafter "Lake Ploenta Weddings") and **Client** agree to Client's use of Lake Ploenta Weddings facilities. This Agreement, together with the Venue Rental Form (which is incorporated by reference) and the Venue Policies Document, constitutes the entire contract between the parties. The specific event details, fees, and payment schedule are set forth in the signed Venue Rental Form. This Agreement becomes binding upon Client's signature on the Venue Rental Form and may not be amended or changed unless executed in writing and signed by both parties.

1. EVENT PACKAGE AMENITIES & FEES

The venue, amenities, event dates and times, and rental fee selected by Client are specified in the signed Venue Rental Form. The event hours include all setup and cleanup time for Client and all subcontractors. Client is responsible for all activities occurring during the rental period, including the conduct of guests, invitees, agents, and subcontractors.

2. RENTAL FEE, DEPOSIT & PAYMENT

The Non-Refundable Retainer of \$300 is due upon execution of this Agreement. The balance of the Rental Fee shall be paid according to the Payment Plan selected by Client. Client may choose from the following options: (A) Pay in Full at signing, with a 3% discount applied to the balance; (B) Two Payments — 50% within two weeks of signing, 50% due 90 days before the event; (C) Four Payments — balance split into four equal installments between signing and 90 days before the event; or (D) Monthly Autopay — balance divided into equal monthly payments from signing until 90 days before the event. All payments of the Rental Fee balance must be completed no later than ninety (90) days before the event date.

The Retainer is non-refundable under all circumstances. Refundability of other Rental Fee payments upon cancellation is governed by Section 3 (Date Changes & Cancellation). The Security Deposit is fully refundable subject to Section 5 (Damages). The Security Deposit will be returned no later than 20 days following the event, less any documented deductions. The Refundable Security Deposit (15% of the Rental Fee) is due no later than thirty (30) days before the event date. The specific Payment Plan selected, including amounts and due dates, is documented in the Venue Rental Form and incorporated herein by reference. Payments are processed via Stripe; Client will receive payment links by email at each due date.

3. DATE CHANGES & CANCELLATION

Date Changes

In the unlikely event Client changes the event date, Lake Ploenta Weddings will use reasonable efforts to transfer reservations to the new date. Any expenses, deposits, or fees that are non-refundable or non-transferable are the sole responsibility of Client. Lake Ploenta Weddings is not responsible for any compromise in quality resulting from last-minute date changes.

Cancellation

Client must notify Lake Ploenta Weddings of any cancellation immediately in writing or by email. The parties agree the following liquidated damages are a reasonable estimate of Lake Ploenta Weddings's losses:

- A. **Cancellation more than one year before the event:** Client forfeits one-half ($\frac{1}{2}$) of all payments made.
- B. **Cancellation less than one year but 90+ days before the event:** Client forfeits three-quarters ($\frac{3}{4}$) of all payments made.
- C. **Cancellation less than 90 days before the event:** Client forfeits the entirety of all payments made.

4. RESPONSIBILITY & LIABILITY

Client Responsibility

Lake Ploenta Weddings does not accept responsibility for damage to or loss of any articles or property left at the venue before, during, or after the event. Client agrees to be responsible for any damage caused by guests, invitees, personnel employed by Client, subcontractors, or any other agents under Client's control. Lake Ploenta Weddings shall not be liable for any loss, damage, or injury of any kind to any person or property caused by or arising from any act or omission of Client.

or Client's guests, invitees, employees, or other agents. As material consideration of this Agreement, Client waives all claims against Lake Ploenta Weddings for such losses and agrees to indemnify, defend, and hold Lake Ploenta Weddings free and harmless from all such liability, including reasonable attorney fees and costs. The total liability of Lake Ploenta Weddings for any reason shall not exceed the amounts actually paid by Client under this Agreement.

Indemnity

Client agrees to indemnify, defend, and hold harmless Lake Ploenta Weddings, its officers, staff, and agents from any and all claims, actions, suits, costs, damages, and liabilities resulting from Client's breach of this Agreement or the negligence, willful misconduct, or omissions of Client or Client's guests, invitees, agents, and subcontractors.

Force Majeure

Lake Ploenta Weddings's performance is subject to events beyond its reasonable control, including acts of God, war, government regulations, disaster, fire, strikes, civil disorder, terrorism, or curtailment of transportation. In such event, all fees paid by Client will be returned within thirty (30) days, or Lake Ploenta Weddings will offer to reschedule the event without penalty pending availability, and there shall be no further liability between the parties.

5. CLEAN-UP & DAMAGES

Client is responsible for returning the venue and site to the condition in which it was provided. All property belonging to Client, Client's invitees, guests, agents, and subcontractors must be removed by the end of the rental period. Property remaining after the rental period will be removed by Lake Ploenta Weddings at Client's expense. Lake Ploenta Weddings is not responsible for any property left behind.

Client is responsible for all damages to Lake Ploenta Weddings venue and the surrounding area. Any material costs incurred due to damage will be documented and presented as an itemized invoice detailing the damage, original cost less depreciation, and labor and fuel costs to repair or replace. After both parties have reviewed the invoice and agreed to an equitable resolution, costs will be deducted from the Security Deposit. Any remaining deposit balance will be returned no later than 20 days from the last date of the rental. Any unresolved dispute regarding damages shall be addressed pursuant to Section 8 (Disputes).

6. INSURANCE

Lake Ploenta Weddings carries liability insurance as required by Washington State law. All third-party vendors and subcontractors engaged by Client must carry liability insurance of no less than One Million Dollars (\$1,000,000) and must name "Lake Ploenta, LLC" as additionally insured for the duration of the contract and through the event date. Certificates of Insurance must be provided to Lake Ploenta Weddings no later than 60 days before the event. If alcohol is to be served, Client must obtain event insurance that includes host-liquor liability coverage, and provide the certificate of insurance to Lake Ploenta Weddings prior to the event.

7. RESERVATION OF RIGHTS

Lake Ploenta Weddings reserves the right to cancel this Agreement for non-payment or non-compliance with any of its terms, policies, or conditions. These rights are in addition to any rights or remedies available to Lake Ploenta Weddings at law.

8. DISPUTE RESOLUTION & GOVERNING LAW

This Agreement is governed by the laws of the State of Washington. The parties consent to the exclusive jurisdiction of Snohomish County Superior Court. If a dispute cannot be resolved through direct negotiation within forty-five (45) days, the parties agree to endeavor first to settle the dispute by mediation administered by Judicial Dispute Resolution, LLC, in Seattle, Washington, each party bearing its own mediation costs. Client agrees to pay reasonable attorney fees incurred by Lake Ploenta Weddings in any proceeding where Client is found to have been negligent, including vicariously liable for the conduct of guests or persons employed for the event.

9. GENERAL PROVISIONS

- **Severability.** If any provision of this Agreement is held invalid or unenforceable, the remaining provisions remain in full force. If a court finds a provision invalid but that limiting it would make it enforceable, it shall be so construed.
- **Entire Agreement.** This Agreement, together with the electronically signed Venue Rental Form (completed at pay.lakeploenta.com) and the Venue Policies Document, constitutes the entire agreement between the parties and supersedes all prior discussions and representations. No modification is valid unless in writing and signed by both parties.
- **Photography.** Lake Ploenta Weddings reserves the right to use photographs or other media reproductions of the event in its publicity and advertising materials.

This is a reference document. The Venue Rental Form is completed electronically at pay.lakeploenta.com, where Client selects a Payment Plan, provides an electronic signature, and makes payment.

Attachments: (1) Venue Rental Form | (2) Venue Policies — pay.lakeploenta.com/docs/venue-policies.pdf